Digital transformation of HEIs education process in Ukraine and Moldova for sustainable engagement with enterprises DIGITRANS:
1st Management meeting (Kick-off) and 1st workshop of WP1

Riga Technical University
Azenes 12/1, room 319.
January 11th – 12th 2024

January 11th		
The issue of agenda	**Time**	**Contributor**
Registration	*9.30*	
Open of the meeting	10.00	Project coordinator, RTU
Introducing of meeting participants	10.05	All partners
Welcome by RTU	10.15	Prof. T. Juhna, Rector of RTU
ERASMUS+ Program's opportunities	10.30	Erasmus+ Program Unit, Head of Program Management Department
Adoption of agenda and targets of the meeting	10.50	RTU, all partners
Introduction of a partner and its team:		
Dunarea de Jos University of Galati, UDJG	11.00	UDGM
National & Kapodistrian University of Athens, NKUA	11.10	NKUA
Chernihiv Polytechnic National University, CPNU	11.20	CPNU – on line
Coffee break	*11:30-11.50*	
Kharkiv National Automobile and Highway University, KhNAHU	11.50	KhNAHU
Lutsk National Technical University, LNTU	12.00	LNTU
Subsidiary SNT Ukraine (SNT Ukraine)	12.10	SNT- online
Technical University of Moldova - UTM	12.20	UTM
Alecu Russo Balti State University - USARB	12.30	USARB
Cahul State University B.P. Hasdeu - USC	12.40	USC
ICS DRA Draexlmaier Automotive SRL - Draexlmaier GM	12.50	DRA

RTU - Riga Technical University	13.00	RTU, prof. L. Ribickis, IEEI Director
Wrap up morning session	13.15	
Lunch	*13.15-14.00*	
Project targets, deliverables, KPIs, planning of meetings and workshops. Discussion.	14.00	RTU, all partners
Leaders of work packages		
WP1 Need analysis of DIGITRANS stakeholders	14.20	RTU
WP2 Development of a practical and students-oriented curricula and innovative teaching /learning methods	14.35	NKUA
WP3: Development of Sharing Remote Experiment Environment (SREE)	14.50	CPNU on line
Coffee break	*15.05-15.25*	
WP4 Acquisition and piloting Digital Learning Ecosystem of DIGITRANS	15.25	UDJG
WP5 Communication, Dissemination and Exploitation beyond DIGITRANS	15.40	UTM
WP6 Management, Coordination and **Quality Assurance**	15.55	RTU
Visiting of RTU laboratories.	16.10	RTU
Free opportunity for the project team representatives to meet amongst themselves	17.10	All partners
Wrap of the day one	*17.30*	
January 12th		
Registration	*9.00*	
ERASMUS+ Program's tasks, opportunities and problem issues in Ukraine	9.30	NEO Ukraine, on line
ERASMUS+ Program's tasks, opportunities and problem issues in Moldova	9.45	NEO Moldova, on line
WP6 Management, Coordination and Quality Assurance	10.00	RTU, all partners
Quality Assurance system' setup		
Project financial aspects. Tenders for the equipment.		
Management plan, reporting and progress monitoring.		
Communication tools for the project team members		
WP1 Need analysis of DIGITRANS stakeholders	10.30	RTU, all partners
The study of compatibilities of educational regulations, curricula, e-learning platforms of EU-UA-MD partners. *D1.1Ex-ant e report from MD-UA universities and a consolidated report*		

EU-MD-UA programs analysis and development of a plan of the Double Diploma programs (DDP). *D1.2 A plan the implementation of Double Diploma programs*		
Coffee break	*11.30-12.00*	
Finalising of the studies to define specific needs of the labour market of Moldova and Ukraine. *Survey and a study of stakeholders needs* *Report on studies.* *D1.3 Studies and Report on curricula, needed to the labour market of UA and MD.*	12.30	
Suggestions and discussion the preliminary content of four electronic text e-Books.	13.00-13.30	All partners
Lunch	*13.30-14.15*	
Further tasks and the next steps	15.00	RTU, all partners
The end of the meeting	*15.30*	