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## Workshop and Management Committee (MC) Meeting Agenda

### ERASMUS+ CBHE Project: DIGITRANS

Digital transformation of HEIs education process in Ukraine and Moldova for sustainable engagement with enterprises

Date: 12–13 January 2026

Venue: Riga Technical University (RTU), Azenes iela 12/1, Riga, Latvia

### Day 1 – Monday, 12 January 2026 (Working time: 09:00–17:00)

#### *109 room, Zundas Str. 8.*

**09:00–09:30** Registration and Welcome Coffee.

**09:30–10:00** Opening Session

- Welcome address: Director of IEEEI Institute, Riga Technical University
- Overview of meeting objectives and expected outcomes (RTU Project Manager)

**10:00–11:15** Common Meeting (Project Team + Student School) Introduction to the DIGITRANS Student School (structure, outcomes, project-based work)

#### *Continue in Azenes 12/1, 306.*

**11:15–11:30** Coffee Break.

**11:30–13:00** WP2: Status update from the partners.

- Partner updates: achievements, challenges, support needs

**13:00–14:00** Lunch Break

**14:00–15:30** WP3 Workshop: Development of Sharing Remote Experiment Environment

- Objectives, concept/architecture, requirements, integration into education process

**15:30–15:45** Coffee Break

**15:45–16:45** WP4: Progress, status of deliverables, risks; Preparation of Training Schools for students

- WP4 implementation progress, deliverables, risks; Training Schools concept and timeline

**16:45–17:00** Summary of Day 1 (key conclusions, action points)

**18:00 End of day** Social Event (Networking Dinner)

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## Day 2 – Tuesday, 13 January 2026 (Working time: 09:00–16:00) *Azenes* *12/1, 306.*

**08:50–09:00** Welcome

**9:00–9:45** Lecture – Prof. Daina Gudonienė: AI in Education: Pedagogical and Technological Aspects in Engineering Education

**09:45–10:30** WP5: Communication, Dissemination and Exploitation beyond DIGITRANS

- WP5 progress; stakeholder/enterprise engagement; exploitation and sustainability; EU visibility alignment

**10:30–10:45** Coffee Break

**10:45–13:00** WP6: Management Committee (MC) Meeting

- Project progress, deviations, risks, corrective actions
- Conclusions on internal 2nd year reporting: Financial; Quality Assurance; Dissemination and Communication report

**13:00–14:00** Lunch Break

**14:00–15:30** MC Meeting (continued) – planning next milestones; responsibilities and deadlines; any other business

**15:30–16:00** Closing Session (summary of decisions and action points; feedback; closure)